



**CODE OF ETHICS  
FAIRLAWN SEWER AUTHORITY  
BOARD OF DIRECTORS**

MEMBERS SHALL ETHICALLY SERVE THE PUBLIC INTEREST BY MAKING DECISIONS AND TAKING ACTIONS WHICH WILL ENHANCE THE PUBLIC HEALTH, SAFETY AND WELFARE OF THE REGION AND THE CITIZENS SERVED BY THE FAIRLAWN SEWER AUTHORITY BOARD OF DIRECTORS AND BY PROMOTING PUBLIC CONFIDENCE IN THE INTEGRITY, INDEPENDENCE, ABILITY AND IMPARTIALITY OF THE BOARD OF DIRECTORS.

1. Members shall uphold the prestige of their office and avoid impropriety and the appearance of impropriety.
2. Members shall discharge their duties and responsibilities without favor or prejudice toward any person or group. Members shall not allow personal or business relationships to have impact upon their conduct or decisions in connection with Fairlawn Sewer Authority Board of Directors business and shall not lend their influence towards the advancement of personal interests or towards the advancement of the interests of family, friends or business associates.
3. If a person receives a private written, telephonic or electronic communication about an agenda item, the Member will promptly forward the information to the Board Chairman so that it may be shared with all Board Members.
4. Members shall not accept or solicit a gift, loan, payment, favor, service, promise of employment, business contract, transportation or anything else of value, if such thing is given, with the understanding or possibility it will influence the official action of the Member or their appointed staff during the Board proceedings. The same standard shall apply to a gift, loan, favor, etc., for the spouse, child or any relative or business partner of the Member.
5. Members should refrain from participating in any proceeding in which their impartiality may reasonably be questioned. A member whose personal, employment or business relationship with a person or entity that is subject to a recommendation of the Fairlawn Sewer Authority Board of Directors shall seek the advice and counsel of the Board Attorney, if such a relationship could conceivably influence the Member's impartiality during the discussion of the subject. The provisions set forth by the Code of Virginia in Chapter 31 Title 2.2 shall govern conflict of interest determinations.
6. Members shall remain vigilant against deviations from the Fairlawn Sewer Authority Board of Directors policies, rules of procedure and purpose.
7. Members and their appointed staff are privileged to information that is confidential and not subject to the provisions of FOIA, said information shall be kept in the

strictest of confidence and shall not be shared with any other person, party or organization.

8. Submit completed financial disclosure forms to the Pulaski County Administrator's Office by the specified deadline.