

Fairlawn Sewer Authority Board of Directors Meeting
Minutes
May 19, 2026

At a meeting of the Fairlawn Sewer Authority Board of Directors held on Tuesday, May 19, 2026, at 6 p.m. in the New River Room of the Pulaski County Innovation Center, 6580 Valley Center Drive, in Fairlawn, Virginia, the following members were present: Mr. Kenny Bratton; Mr. Benny Harp; Mr. Miles; Mr. Dennis Setliff, Chair and Mr. Christopher Stafford.

Staff members participating included Ms. Ashley Edmonds, Recording Secretary and T.J. Cox, Superintendent.

1. Call to Order and General Matters

Mr. Setliff welcomed all present and called the May 19, 2026, meeting of the Fairlawn Sewer Authority Board of Directors to order at 6:03 p.m.

A quorum was confirmed with five (5) members.

Approval of Agenda

On a motion by Mr. Harp, second by Mr. Stafford and carried, the Board approved the agenda as presented.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.
Voting No: None.

Approval of Minutes

On a motion by Mr. Stafford, second by Mr. Harp and carried, the Board approved the minutes from the April 28, 2026, meeting of Fairlawn Sewer Authority Board of Directors.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.
Voting No: None.

Citizen Comments

There were no citizen comments.

Public Hearing

Mr. Setliff opened the Public Hearing on the Proposed Revision of Sewer Rates.

There were no individuals present from the public and no written comments were received.

Mr. Setliff closed the Public Hearing.

2. Information Points

PSA Support Hours

The Public Service Authority work hours for April 2026 were reviewed. It was noted that the increase in work hours were due to an electrical system failure at the Belspring Pump Station.

3. Action Matters

Confirmation of FY27 Budget Proposal

On a motion by Mr. Harp, second by Mr. Bratton and carried, the Board confirmed the proposed rate adjustment and FY27 Budget Proposal for consideration at the June 23, 2026, meeting.

Voting Yes: Mr. Harp, Mr. Miles, Mr. Bratton, Mr. Setliff, Mr. Stafford.
Voting No: None.

VAcorp Insurance Renewal

On a motion by Mr. Stafford, second by Mr. Harp and carried, the Board approved payment of \$3,238.00 to VAcorp for insurance renewal.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.
Voting No: None.

Decision Regarding FY27 Root Treatment Plan

On a motion by Mr. Harp, second by Mr. Bratton and carried, the Board approved implementation of the quotation submitted by Duke's Root Control for \$4,503.20 on or after July 1, 2026.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.

Voting No: None.

Recommended Next Steps Regarding Water Meter Readings

On a motion by Mr. Stafford, second by Mr. Harp and carried, the Board authorized using existing data to identify deviations in the five (5) month meter readings to discuss with the Public Service Authority (PSA) with the intent to pursue potential grant funding for radio frequency (RF) commercial meters.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.

Voting No: None.

Peppers Ferry Regional Wastewater Treatment Authority (PFRWTA) Alternate Recommendation

Mr. Setliff to speak to Mr. Ryan Hendrix, Executive Director, Peppers Ferry Regional Wastewater Treatment Authority, and Pulaski County staff regarding a recommendation of an alternate to the Peppers Ferry Regional Wastewater Treatment Authority for the Fairlawn Sewer Authority.

4. Superintendent's Report

The Board reviewed the Superintendent's activity report for April 22 - May 12, 2026.

5. Attorney Comments

Mr. Setliff provided a highlighted document with legislative updates to be implemented effective July 1, 2026.

6. Administrative Reports

The Board reviewed the Administrative Reports to include Delinquent Accounts Status, Financial Statement for April 2026, Billing Report for April 2026, the current Budget status through April 2026 and FY26 obligations.

7. Consideration of Matters Presented by Members

None.

8. Closed Meeting (If Required)

None required.

9. Next Meeting Date

Tuesday, June 23, 2026, at 6 p.m., in the Administration Conference Room of the Peppers Ferry Regional Wastewater Treatment Facility, 7797 Mason Street, in Fairlawn, Virginia.

10. Adjournment

On a motion by Mr. Bratton, second by Mr. Stafford and carried, the Board adjourned its May 19, 2026, meeting.

Voting Yes: Mr. Bratton, Mr. Harp, Mr. Miles, Mr. Setliff, Mr. Stafford.

Voting No: None.

To Do Listing (Highlighted Items Are Being Worked on Currently)

- Further reduce operating costs
- Customer Comment Related to Property Drainage Along Walnut Avenue
- Line Treatment by Duke's Root Control

Additional Items for Future Consideration

- Define Project Actions Route 114 - On hold.
- Auto Fill Forms
- Hickman Cemetery Sewer Extension - On hold.
- Belspring Estates Installation Project - On hold.
- Brooklyn CCTV Investigation

- Brandon Line Blockages