



Tuesday September 24, 2024
Fairlawn Sewer Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum

Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

Approval of the agenda

Subject: Revisions to the agenda

Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

2. Citizen comments

Subject: Citizen comments

Type: Procedural

3. Approval of minutes

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from August 27, 2024 Board meeting

4. Financial matters

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account status

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

5. Informational items – consent items

Subject: PSA work hours

Topic: Information

Subject: VDOT meeting minutes and plans Rt. 114 and Rt. 11 corridors
Topic: Information

Subject: Communication re: Ramsey delinquent account
Topic: Information

Subject: Walnut project has been rebid
Topic: Information

6. Action items new business

Subject: Mr. Sheffey's term on the PFRWA board expires at year end
Topic: Discussion and decision
Suggestion: Decision

Subject: PFRWA master plan request
Topic: Discussion and decision
Suggestion: Decision

Subject: Review Superintendent submission
Topic: Discussion and decision
Suggestion: Decision

Subject: SPDA audit requirement status
Topic: Discussion and decision
Suggestion: Decision

7. Action items old business

Subject: Initiate actions against the Sweeney delinquent account
Topic: Discussion and decision
Suggestion: Confirming decision

Subject: Identify items for inclusion in PFRWA master plan
Topic: Discussion and decision
Suggestion: Decision

8. Attorney's comments

9. To do listings (highlighted items are being worked on currently)

- a. Walnut, Rose, and Pine streets – bid documents have been received
- b. Hire a Superintendent
- c. Define level of grant funding is available to FSA - Chris

10. Additional items for future consideration

- a. Define project actions Rt. 114 – on hold
- b. Auto fill forms
- c. Hickman sewer extension – on hold
- d. Belspring Estates installation project- on hold

- e. Brooklyn CCTV investigation
- f. Brandon line blockages

11. Adjournment

The next Board meeting is October 22, 2024

Fairlawn Sewer Authority Board of Directors
Term Information:

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2024
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2024
Joseph L. Sheffey	May 31, 2025

Note: Board of Directors are appointed by the Pulaski County Board of Supervisors.
Terms on the Board are for three years and there are no term limits.

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority