FAIRLAWN SEWER AUTHORITY BOARD OF DIRECTORS

Meeting agenda – October 27, 2026
The meeting begins at 6:00 P.M. and is located in the Peppers Ferry Regional Wastewater Treatment conference room

1. CALL TO ORDER and GENERAL MATTERS

- Welcome Ms. Ritter to our meeting as an invited guest
- Approval of the agenda
- Approval of minutes of the September 29, 2026, meeting
- Citizen's time

2. INFORMATION POINTS

- PSA support hours

- First Bank and Trust interest rate = 3.35%

- Bill Strollo's QuickBooks project implementation role will be completed by month's end.
  Final integration invoices will be received by month's end.
  We will move into the annual support role next.

3. ACTION MATTERS

- Discuss our tactics related to migrating customers to email invoices and ACH

- Delegation Log – For Approval

- Richard Fasnacht Recommendation for White Birch Lane Pump Station - Duplex Electrical Control Panel Replacement

- Do we invite Judy, Will, and Bill to our Christmas Party?

4. SUPERINTENDENT REPORTS

5. ATTORNEY COMMENTS

6. ADMINISTRATIVE REPORTS

- Delinquent account status

- Financial report
- Budget status

7. **CONSIDERATION OF MATTERS PRESENTED BY MEMBERS**

8. **CLOSED MEETING (IF REQUIRED)**

9. **NEXT MEETING DATE: November 24, 2026**

10. **ADJOURNMENT**

To do listings (highlighted items are being worked on currently)

- Further reduce operating costs - constant
- Customer comment related to property drainage along Walnut Av. – no response from customer
- Install QuickBooks Essential at bookkeeping – on-going
- Specific project priority
  1. Brooklyn CCTV – working on bid package publication
  2. Rt. 114 CCTV project evaluation
  3. Replacement of Brandon Road segment

Additional items for future consideration

- Auto fill forms
- Hickman sewer extension – on hold
- Belspring Estates installation project- on hold

Board of Director Name	Term Expiration Date
Bennett (Benny) Harp	October 31, 2027
Dennis L. Setliff	December 31, 2027
Kenneth Bratton	May 31, 2028
Chris Stafford	October 31, 2030
T. B. D.	