

**Tuesday November 24, 2020**  
**Pulaski County Sewerage Authority Board of Directors Meeting**

**1. Welcome and call to order**

**Subject: Confirmation of a Quorum**  
**Type: Information**

A majority of members (3 out of 5) must be in attendance in order to qualify as a quorum of the Board

**2. Approval of the agenda**

**Subject: Revisions to the agenda**  
**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**3. Citizen comments**

**Subject: Citizen comments**  
**Type: Procedural**

The Pulaski County Sewerage Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

**4. Approval of minutes**

**Subject: Review of minutes from monthly meeting**  
**Type: Decision**  
**Suggestion: Approval of minutes from October 27, 2020 Board meeting**

**5. Financial matters**

**Subject: Review of monthly statement of revenues and costs**  
**Type: Decision**  
**Suggestion: Approval of financial statement**

**Subject: Review of customer account status with influence of delinquency**  
**Type: Decision**  
**Suggestion: Approval of account actions**

**Subject: Status of HME Properties LLC account**  
**Topic: Discussion and decision**

**Subject: Review of budget performance**  
**Type: Decision**  
**Suggestion: Approval of budget status**

**5. Action items new business**

**Subject: DEQ notification of Oxford Avenue overflow**

Topic: Discussion  
Suggestion: Decision

Subject: Review and establish PCSA project priority listing plus grant submissions  
Topic: Discussion  
Suggestion: Decision

Subject: Revise pump station phone lines to wireless  
Topic: Discussion  
Suggestion: Decision

Subject: Review potential IT candidates  
Topic: Discussion  
Suggestion: No decision may be made

Subject: Confirmation of activities at the Brooklyn pump station  
Topic: Discussion  
Suggestion: Decision

Subject: Request for committee representation from PFRWA re: PCB  
Topic: Discussion  
Suggestion: Decision

Subject: Confirm meeting attendance by Board members for the calendar year  
Topic: Discussion  
Suggestion: Decision

## **6. Action items old business**

Subject: Pepper Hills project status – proceed or stop?  
Type: Discussion and decisions related to manhole investigation  
Suggestion: Decisions

Subject: Next steps towards a name change for the authority  
Type: Discussion and confirmation  
Suggestion: Decisions

Subject: Confirmation of new domain name for website  
Type: Discussion and confirmation  
Suggestion: Decision

Subject: Authority name change status for customer invoices  
Topic: Discussion  
Suggestion: Decision as required

Subject: Request for partial payment for E mail invoicing project  
Topic: Discussion and confirmation decision  
Suggestion: Decision

Subject: Potential logo artwork  
Type: Discussion  
Suggestion: Decision

Subject: Potential additional item for customer newsletter  
Type: Discussion  
Suggestion: Decision

#### **7. Informational items**

Subject: Discussion regarding lower revenue than expected last month  
Topic: Information and discussion

Subject: Status of financial audit  
Topic: Information and discussion

Subject: PSA work hours  
Topic: Information

Subject: Grease trap program status  
Topic: Information

Subject: Belspring Estates project status  
Type: Information

#### **Attorney's comments**

#### **8. To do listings**

- a. Customer newsletter
- b. Alternative payment location
- c. Potential name change for the Authority
- d. Brooklyn Road sewer extension
- e. Hickman sewer extension
- f. Riverbluff sewer extension
- g. Riverbend sewer extension
- h. Establish electronic invoice process
- i. Change pump stations to wireless
- j. Belspring Estates sewer service

#### **9. Adjournment**

**The next Board meeting is planned for January 26, 2021**