



FAIRLAWN SEWER AUTHORITY BOARD OF DIRECTORS

Meeting agenda – February 25, 2025

6:00 P.M. at Peppers Ferry Regional Wastewater conference room

1. CALL TO ORDER and GENERAL MATTERS

- Approval of minutes from January 28, 2025 meeting
- Announcements by staff
- Citizen's time

2. INFORMATION POINTS

- Hickman and Belspring Estates federal funding submissions will be decided in early 2025
- Manhole overflow on Oxford Avenue
- Water turnoffs have not occurred at this time
- PSA support hours
- Operating system status at bookkeeping
- Rt. 11 50% sidewalk project drawings have been approved
- Walnut and Rose documents are on file at our bookkeeping office
- Audit status

3. ACTION MATTERS

- Confirmation of Code of Conduct and Ethics
- Thank you letter to BOS
- Activity plan approval
- Approve mission statement
- Draft budget FY26
- Quote request issued for water turn off listing development
- Quote request issued for integrated notice of service termination
- Approve additional cost for final project drawings for Walnut and Rose

4. SUPERINTENDENT REPORT

5. ATTORNEY COMMENTS

6. ADMINISTRATIVE REPORTS

- Delinquent account status
- Financial report
- Budget status

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

8. CLOSED MEETING (IF REQUIRED)

9. NEXT MEETING DATE: March 25, 2025

10. ADJOURNMENT

To do listings (highlighted items are being worked on currently)

- Walnut and Rose lines are being replaced
- Implement root treatment plan
- Further reduce operating costs
- Programmatic service termination report and notification

Additional items for future consideration

- Define project actions Rt. 114 - on hold
- Auto fill forms
- Hickman sewer extension - on hold
- Belspring Estates installation project- on hold
- Brooklyn CCTV investigation
- Brandon line blockages

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2027
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2027
Joseph L. Sheffey	May 31, 2025

7351 Peppers Ferry Blvd. - Fairlawn, Virginia 24141 - (540) 633-5146

fairlawnsewerauthority.org

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority